

AWANA Family Handbook

High Sierra Fellowship

2025-2026

Do your best to present yourself to God as one approved, a worker who has no need to be ashamed, rightly handling the word of truth. 2 Timothy 2:15 ESV

HSF AWANA is an evangelical and discipleship ministry to train children to know, love and serve Jesus Christ as their Lord and Savior.

Age group organization:

Cubbies: 4 Years-Preschool

Sparks: Kindergarten- 2nd grade

T&T: 3rd grade-6th grade

Trek: 6th grade-8th grade

Journey: 9th grade-12th grade

Typical evening schedule:

5:00 Trek and Journey opening prayer and announcements.

5:05 Trek and Journey Handbook time.

5:40 Minute to win it game time.

6:10 Trek and Journey Awards and closing prayer.

6:15 Cubbies, Sparks, and T&T check-in starts.

6:30 Opening ceremonies, announcements and opening Prayer for Cubbies, Sparks and T&T.

6:35 Sparks Handbook time and T&T game time.

6:55 Sparks game time and T&T Handbook time.

7:20 Sparks large group time.

7:40 Sparks and T&T worship time.

7:50 Sparks AND T&T Awards, announcements and closing prayer.

Handbook Structure:

Handbook time is an opportunity for clubbers from Cubbies-Journey to share and discuss what they learned in their handbooks at home that week. Clubbers should come prepared to club every week with their section completed and ready for their memory verse/verses. Both individual clubbers and the Awana club as a whole are more successful when clubbers show up to club prepared. While we greatly encourage our clubbers to work on their sections and verses throughout the week to help them get into a habit of being in God's word every day, we understand things happen and want everyone to come to club each week even if they weren't able to finish their section.

Cubbies: Cubbies use one of two handbooks but all Cubbies are in the exact same book, in the exact same section every week. The goal for Cubbies is to complete the scheduled lesson for that club night.

Sparks: Sparks use one of three handbooks. Completed in order, usually 1 book per year. Unlike the rest of the age groups, Sparks clubbers work through their handbooks at their own pace. So they may not be in the same section or even the same handbook as any other clubber in their handbook group. The goal for Sparks is for the clubber to complete at least 1 section every club night. Club night awards are given only when every tasks/memory work is completed for each section. They also earn points for their color line group based upon the number of handbook sections that each clubber completes per night.

T&T: T&T uses one of 4 different handbooks. Every T&T clubber is in the exact same handbook and same section at the same time. If a section is missed by your clubber, skip ahead to the section that the clubbers are scheduled to be on. Missing sections can be made up with the clubbers handbook leader or arrangements can be made with one of the AMDs (AWANA Ministry Directors). With the exception of double up nights, the goal is to complete the scheduled section for that night. Club night awards are given for every 4 sections that are completed. Silver and Gold (extra credit) is available in the T&T handbooks for clubbers wanting something more challenging. They also earn points for their color line group based upon the number of handbook sections and gold/silver sections that each clubber completes per night.

Trek: Trek uses one of 3 different handbooks. Every Trek clubber is in the exact same handbook and same section at the same time. If a section is missed by your clubber, skip ahead to the section that the clubbers are scheduled to be on. Missing sections can be made up with the clubbers handbook leader or arrangements can be made with one of the AMDs (AWANA Ministry Directors.)

Journey: Journey also uses unified handbooks just like T&T and Trek that allow great group discussions. Journey uses one of 4 different handbooks. Every journey clubber is in the exact same handbook and same section at the same time. If a section is missed by your clubber, skip ahead to the section that the clubbers are scheduled to be on. Missing sections can be made up with the clubbers handbook leader or arrangements can be made with one of the AMDs (AWANA Ministry Directors.)

Trek & Journey clubbers also have Bible summaries. They have to read whole books of the Bible and give summaries of the books that they read to their leaders or parents. They are offered different food or dessert incentives for collective goals that are reached for completed summaries throughout the year.

Game time: Game time varies a bit between the different age groups. For Cubbies, it's a time for them to get out of the class room to run around and play games like Cubbie Bear (duck duck goose Awana style). For Sparks and T&T it's a more competitive game time in which they are split in to color coded groups and earn points for their color team. Trek and Journey play a variety of minute to win it games.

Sparks and T&T Incentives and Awards:

Awana bucks and the Awana store:

Every club night Awana bucks are distributed to Sparks and T&T clubbers for different reasons. Upon check in, if a clubber brings their uniform, Bible and Handbook they are given Awana bucks for each item. Sparks and T&T earn Awana bucks for handbook sections/memory verses completed in their handbook groups. Sparks and T&T also earn Awana bucks for being the winning color line for that club night. It is recommended that parents attach a Ziploc bag to the inside cover of your clubber handbook to store their Awana bucks. It is up to the clubbers and their families to keep track of their Awana bucks and to make sure their Awana bucks are brought to store nights.

Once per month we open the Awana store. We stock the store with a variety of items that clubbers can purchase with their Awana bucks. Clubbers can choose to purchase several smaller/ less expensive items or save up their Awana bucks to purchase something larger.

Club Night awards:

Awards are given most club nights based upon the tasks/memory verses that were completed and reported to the secretaries by the end of handbook time. Any Awards not received will be given out on the following club night. For Sparks and T&T, the combined winning color line for games and handbook time wins extra Awana Bucks to be used in our monthly Awana store.

End of Year Awards:

Clubbers can earn a variety of different awards from participation awards, book completion awards, all the way up to the Citation award which is the highest achievement in Awana.

Behavioral Expectations and Disciplinary Course of Action:

Behavioral Expectations:

At our Awana club, we want to create an environment that is safe and comfortable for all clubbers. So we expect all clubbers to be respectful to other clubbers and leaders in action and in words. When actions or words become a distraction to any parts of the rest of club, disciplinary action will be taken.

The 5 count is used to get the attention of the clubbers. A leader will start counting out loud from 1-5. By the time the leader gets to 3, the room should be silent with its attention focused on that leader. Whomever is not paying attention to the leader, or still talking by the time the leader gets to 5, is subject to disciplinary action.

Disciplinary Course of Action:

We use the 3 count for discipline.

1. Is a warning.
2. Is being removed from their group to discuss their actions with their leader and an AMD. This is accompanied by a time out so they can reflect on their actions and behavior.
3. An AMD discusses the disciplinary issues with a parent or guardian and the clubber must skip the following week of club. They are welcome to return after that, as long as the disciplinary issue has been resolved.

Parents or guardians may be asked to sit in on club to help when a clubbers behaviors continue to be a problem.

If your clubber is being mistreated by another clubber, please bring it to the attention of the AMDs so the problem can be properly addressed.

Sick children at club:

Please keep sick children at home! We are often in close areas with one another during club so the risk of spreading illness is very high. If your child is obviously not well, we will have to ask you to take your child home.

If you have any questions, please call:

Martin Valenzuela: 775-901-1676